



***Thank you for your interest in support from the  
Women's Society of Washington University!***

Our mission is to support the educational, cultural, and community outreach efforts that enhance the experiences and quality of life for members of the Washington University community.

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**Funding Priorities**

- Enhance and enrich the artistic, cultural, and educational experience of the campus.
- Reflect and respect the diversity of the university community.
- Encourage and support community service, leadership opportunities, and participation among students.
- Projects/programs that offer potential for participation by significant numbers of people.
- Funding for research is NOT a priority at this time.

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**Funding Guidelines**

- Funding should be requested for one year at a time.
- Committee typically awards grants up to \$2,000.
- Funding can be requested for start-up, capital, or program expenses.
- Proposals must articulate clear goals and measurable outcomes.
- Projects must acknowledge the support of WSWU and are encouraged to offer volunteer opportunities for WSWU members, if appropriate.
- Preference will be given to projects for which need is demonstrated.
- Funding is not available to individuals or for activities that take place prior to the approval of the grant application.

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***Proposal Guidelines (if your proposal does not adhere, it will not be considered)***

- All proposals must be typed on the following electronic form. Do not change the font size or style.
- **Project Funding Request section must be limited to 3 total pages (including provided questions); otherwise, they will not be considered.**
- Do not include attachments unless requested by the Women's Society.
- **APPLICATION DEADLINE: 11:00 PM ON FRIDAY, OCTOBER 17, 2025 (NO EXCEPTIONS).**
- **FINAL REPORT MUST BE SUBMITTED WITHIN FOUR WEEKS OF THE CONCLUSION OF THE PROJECT** or future funding will not be considered.

***For additional information:***

Women's Society of Washington University  
7425 Forsyth Blvd., St. Louis, MO 63105  
P. 314-935-4647  
Email: wswu@wustl.edu

***To submit request:***

Chair of Funding Committee  
Women's Society of Washington University  
wswu@wustl.edu



### PROJECT FUNDING REQUEST (maximum: three pages)

Department, program, or organization making the request:

Address:

Name of primary contact person:

Name of second contact person:

Phone:

Phone:

Title of contact person:

Title of contact person:

Email address:

Email address:

Project title:

Submission date:

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Please answer each of the following questions.

1. Briefly describe the department, program, or organization making the request.
2. Describe the project for which funding is sought, stating the need or issue that the project will address, and how it will impact the University or broader St. Louis community.
3. Please check one category that most closely aligns with the description of the project:

|                          |                                                           |
|--------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> | Cultural (events / festivals / productions / film series) |
| <input type="checkbox"/> | Educational                                               |
| <input type="checkbox"/> | Networking / Mentoring / Leadership                       |
| <input type="checkbox"/> | Medical / Public Health / Humanitarian                    |
| <input type="checkbox"/> | University Life                                           |
4. What are the anticipated goals, outcomes, or results of the project? Describe your criteria for success.
5. What are the activities that will be conducted to achieve the outcomes?
6. Who will carry out the project activities? Please describe their roles, especially student leadership opportunities.



7. Who is/are the target population(s) for the project? Please include estimates of numbers to be served or expected to attend.
8. What is the timeline and duration of the project?
9. Is this a new project? If not, how long has it existed?
10. Has the project received funding from WSWU in the past? If so, how much funding was provided and did you submit your final report form?
11. What funds are you requesting from other sources? Please list the organizations.
12. How will WSWU funding be recognized?



### PROJECT BUDGET (maximum: one page)

Please complete the following budget items as relevant to your project, indicating which expenses WSWU funds will underwrite.

**All applicable line items must be completed.**

| Expenses                                                   | Projected | Requested from WSWU |
|------------------------------------------------------------|-----------|---------------------|
| 1. Personnel                                               | \$        | \$                  |
| a. salaries/payroll tax/benefits                           | \$        | \$                  |
| b. consultant or professional fees                         | \$        | \$                  |
| 2. Non-Personnel                                           | \$        | \$                  |
| a. space/rent                                              | \$        | \$                  |
| b. equipment                                               | \$        | \$                  |
| c. supplies                                                | \$        | \$                  |
| d. travel                                                  | \$        | \$                  |
| e. other (please specify: )                                | \$        | \$                  |
| 3. Donated Services and/or Materials<br>(please specify: ) | \$        | \$                  |
| 4. Other (please specify: )                                | \$        | \$                  |
| <b>Total</b>                                               | \$        | \$                  |
| <b>Other Income Sources and Amount (please list):</b>      |           |                     |
| \$ from                                                    |           |                     |
| \$ from                                                    |           |                     |
| \$ from                                                    |           |                     |

### BEAR NECESSITIES WINDOW ADVERTISING

The Women's Society's shop, Bear Necessities, offers an advertising opportunity for funded projects. If funding is awarded by the Women's Society, would you/your group be interested in advertising your project in a window at Bear Necessities (yes/no)?

#### WSWU contact for project window advertising:

Kelly Bogda (Bear Necessities Manager): 314-935-5071 / [WUbearnecessities@wustl.edu](mailto:WUbearnecessities@wustl.edu)

#### Your contact for project window advertising:

Email: